

Council of Governors (in Public)

Item 9.2

Subject: Council of Governor Objectives 2019- Progress Report
Date of meeting: Monday 23rd September 2019
Prepared by: Gill Donnelly, Membership and Communications Officer
Presented by: Lucy Lavan, Director of Corporate Affairs

1. Executive Summary

The purpose of this paper is to report on progress against the five set objectives approved at the Council of Governors meeting on 11th December 2018 for the Council of Governors to achieve in 2019. The objectives were agreed following discussions held at the Joint Council of Governors and Board of Directors Development Day on 30th October 2018.

The Council of Governors is asked to note progress.

2. Council of Governors' Objectives 2019 Update

Objective	Actions	Status
Objective 1 To successfully induct and integrate new Governors	<ul style="list-style-type: none"> Build and develop 'team spirit' of Council of Governors encouraging good attendance at quarterly Council of Governor meetings and annual Joint Development Day with Board of Directors. All Governors to complete Skills Audit to identify any training or development requirements/areas of interest. Support new governors in their roles through a range of external and internal training and development opportunities including facilitation of a Dementia Friends Session. 	<p>Ongoing – regular attendance reports provided at Council of Governor meetings (see Item 6 – meeting in private) for review.</p> <p>Complete - Skills audit completed at joint CoG/BoD Development Day (30/10/18). Governor Interest Group membership representation organised in response.</p> <p>In process – Governors invited to development opportunities as they arise e.g. NW Governors Forum (18/10/18) and MIAA Learning Series (1/2/19), NHS Providers Governor Focus conference (9/5/19), Govern Well session (25/6/19) and NW Governors</p>

	<ul style="list-style-type: none"> Identify an alternative partner organisation to replace Knowsley Council and secure the appointment of an appropriate Appointed Governor Identify a successor for Glenda Corkish to represent Friends of Robert Owen House (plus wider Isle of Man community) 	<p>Forum (1/7/19). Governors attended Trust Dementia Friends Session (6/3/19) and QI Celebration Event (9/7/19).</p> <p>Induction provided and informal support offered by Senior Governor</p> <p>Complete - Following exploration of possible options, the Council of Governors approved the removal of this seat from CoG (12/3/19) and LHCH Constitution amended. Further to this an additional Appointed Governor seat added for University of Liverpool and LHCH Constitution amended (30/7/19).</p> <p>Complete - new representative, Wendy Caulfield appointed on 18.2.19.</p>
<p>Objective 2</p> <p>To hold the Non-Executive Directors to account for the performance of the Board of Directors</p>	<ul style="list-style-type: none"> Seek assurance in relation to maintaining CQC standards following forthcoming CQC inspection and subsequent action plans along with financial sustainability. Ensure governors receive the right information to enable them to hold to account effectively. This will include the review and development of the performance report received at Council of Governors meetings to ensure clear, concise and user friendly. 	<p>Preparatory work supported Governors with CQC Inspection (Feb 19). CoG seek assurance on an ongoing basis on financial and performance reports, including quality indicators at CoG quarterly meetings. CQC inspection report received and rating confirmed as 'Outstanding' for second time. Governors to receive CQC action plan (Sept 19)</p> <p>Complete - focus group met on 29.1.19 and reviewed the information pack governors receive at quarterly meetings with Chief Information Officer, Chairman and Director of Corporate Affairs. Report</p>

	<p>A small working group will be formed to take this action forward.</p>	<p>format accepted and noted that CIO was working on a streamlined reporting process.</p> <p>Information is provided via a mix of written reports and presentations and Board directors attend all CoG meetings to answer questions.</p>
<p>Objective 3</p> <p>To ensure effective succession plans are in place for Chairman and Non Executive Directors</p>	<ul style="list-style-type: none"> Nominations and Remuneration Committee (NEDs) to play important role in the recruitment of two new Non-Executive Directors in 2019 and support succession planning for the Chairman from October 2020. 	<p>NED recruitment process completed – all governors had opportunity to participate in the process. Council of Governors discussed Chair succession in June 2019 and will receive and consider succession plan at Sept 19 CoG meeting.</p>
<p>Objective 4</p> <p>To engage effectively with the process for transformational change, maintaining an understanding of the wider systems work and consequential governance implications for LHCH</p>	<ul style="list-style-type: none"> To engage effectively with the Board of Directors in developing and delivering plans that are aligned to wider systems work and business development opportunities, with service changes underpinned by a clear evidence base and benefits for patients. Enhance Governor understanding in this area and retain focus on where North Wales fits with these plans 	<p>In process with regular updates to CoG – planning workshop for governors scheduled 23.9.19 and Joint BoD / CoG day to follow 5.11.19</p> <p>Complete -Presentation provided by Assistant Director – Business Development on 11.12.18 and circulated which highlighted opportunities by geographical area including North Wales.</p>
<p>Objective 5</p> <p>To monitor and ensure delivery of the Membership and Engagement Strategy through Membership and Communications Sub Committee</p>	<ul style="list-style-type: none"> Raise the profile of LHCH Council of Governors through application to participate in NHS Providers national Governor Focus Conference showcase. Ensure delivery of the Membership and Communications Committee's Recruitment and Engagement Plan 2019/2020. 	<p>Complete – application successful for opportunity to participate in NHS Providers showcase on 9/5/19.</p> <p>In process – engagement plan underway and governors on the sub committee to support specific events in their area to enhance member and public engagement. Governor to</p>

	<ul style="list-style-type: none"> • Monitor the public membership figure to ensure this does not fall under the minimum base target of 8,500 public members and to ensure the membership remains representative of the Trust's patient population. • Ensure delivery of the actions highlighted from the Members' Survey 2018. 	<p>present annual report at AMM.</p> <p>In process – currently above plan 9,504 public members (16.7.19)</p> <p>Complete– suggestions considered in development of members events calendar for 2019. New features introduced in Members Matters e.g. Over to you (patient feedback) and Q&A highlighting further work of services.</p>
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3. Recommendations

The Council of Governors is asked to note the progress for the Council of Governor Objectives for 2019 to date.